

**BOARD OF SELECTMEN
MEETING MINUTES – June 27, 2016**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: William Pantazis, Chairman
Dawn Rand, Vice Chairman
Jeff Amberson, Clerk
Leslie Rutan

MEMBERS ABSENT: Jason Perreault

*Pledge of Allegiance

APPROVAL OF MINUTES – JUNE 13, 2016 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the June 13, 2016 regular meeting as submitted; Selectman Amberson seconded the motion; all members voted in favor.

7:00 p.m. - WILLIAM LYVER, POLICE CHIEF
Appointment and Swearing-In of Police Sergeant.

Chief Lyver reviewed the promotional process for the open position of Sergeant. Five internal candidates participated in the process with the written test of which three passed and moved on to the assessment center. The order in which the three candidates were ranked is as follows: James Scesny; Justin Faucher and Jeremy Trefry.

Following the first appointment of James Scesny as Sergeant at the Board's June 13, 2016 meeting, Chief Lyver requested that the Board appoint Officer Justin Faucher to the last remaining open position of Police Sergeant effective July 1, 2016. Officer Faucher has served with the Northborough Police Department since October 2006.

Members of the Board thanked Officer Faucher for his service to date and offered their congratulations.

Selectman Rand moved the Board vote to appoint Justin Faucher to the position of Police Sergeant effective July 1, 2016; Selectman Amberson seconded the motion; all members voted in favor.

Surrounded by his family and members of the Northborough Police Department, Faucher was officially sworn in as Police Sergeant by Town Clerk Andrew Dowd.

REPORTS

William Pantazis, Clerk

- No report.

Dawn Rand

- Requested an update on the Church Street Bridge replacement project. DPW Director Dan Nason indicated that construction signs are being installed this week with equipment mobilization and commencement of demolition the following week. Although Church Street will not be closed to traffic, Mr. Nason cautioned the public to expect traffic delays and temporary closures to one lane throughout the duration of the project which is expected to continue through this construction season.
- Thanked the DPW Director for his efforts to replace aging guardrails throughout the Town. Asked the public to understand that this will be a process. In the near future, the following guardrails will be replaced: Colburn Street, Howard Street (at culvert), Hudson Street (at culvert), Crawford Street (at West Main Street) and Public Property locations at Memorial Field, Ellsworth-McAfee Park and Kizer Cemetery.
- Received a complaint from a resident regarding speeding on Hudson Street near the aqueduct. Requested that the Police Department take notice.
- Requested that the Police Chief and Fire Chief notify the Board as soon as reasonable of any incidents that have the potential to be newsworthy.
- Congratulated Senior Center Director Kelly Burke and Bistro Manager Vicky Killeen on their recent sold-out Lobster Bake in celebration of the Town's 250th Anniversary. Also thanked the many volunteers who helped make this event such a success.
- Noted that the Interview Committee met with applicants for the Board of Library Trustees and the Open Space Committee. See below for appointments.

Jeff Amberson, Chairman

- Thanked the DPW department for their on-going summer projects and thanked the Police Department for providing the police details.

Leslie Rutan, Vice Chairman

- Asked that residents continue to support the Northborough Food Pantry during the summer months.
- Announced that the ribbon cutting ceremony for the Lincoln Street School is scheduled for September 15th. Pleased to announce that the project is ahead of schedule and well under budget.
- Thanked the Community Affairs Committee for sponsoring their summer concerts again this year at Ellsworth MacAfee Park. Concert dates are: June 30; July 14 & 28 and August 11.

John Coderre, Town Administrator

- No report.

APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

Selectman Rand moved the Board vote to appoint Jocelyn McElhiney to the Board of Library Trustees for a two-year term; Selectman Amberson seconded the motion; all members voted in favor.

APPOINTMENT TO THE OPEN SPACE COMMITTEE

Selectman Rand moved the Board vote to appoint Paul Tagliaferri to the Open Space Committee for a three-year term; Selectman Amberson seconded the motion; all members voted in favor.

PUBLIC COMMENTS

JoAnn Sharp of 51 Cherry Street: Leash Law Inquiry

Ms. Sharp questioned if the Town has a leash law. Mr. Coderre responded yes. In response to Selectman Rand's earlier inquiry about leash law signage at the hiking trails near Carney Park, he indicated that the DPW Director is working with the Open Space and Trails Committees to post leash law signs at all public hiking trails in Town. In addition, our animal control officer will be out doing additional enforcement.

JoAnn Sharp of 51 Cherry Street: Old Town Hall Inquiry

Ms. Sharp requested an update on the status of the buy-back option for the Old Town Hall located at 4 West Main Street owned by Tony Kwan.

PROMOTIONAL PROCESS FOR OPEN POSITION OF POLICE LIEUTENANT

By agreement, Chairman Pantazis will serve on the Interview Board for the promotional process to fill the vacant position of Police Lieutenant.

NEDP MEMORANDUM OF UNDERSTANDING

Mr. Coderre informed the Board that the annual Memorandum of Understanding between the Town and Northborough Extended Day Program, Inc. is for the continued use of office space and facilities at the Town Hall. The updated MOU provides for a 3.4% increase in payment to the Town from \$20,400 in FY16 to \$21,100 in FY17 to reflect increased costs associated with use of the space, as well as the shared Administrative Assistant position.

Selectman Amberson moved the Board vote to approve the FY17 annual Memorandum of Understanding between the Town and Northborough Extended Day Program, Inc. for the use of office space and facilities at the Town Hall and to authorize the Town Administrator to execute same; Selectman Rutan seconded the motion; all members voted in favor.

APPROVAL OF WESTBOROUGH SPRINT TRIATHLON EVENT

Chief Lyver confirmed to the Board that Mark Walter of Sun Multisport Events, LLC has again requested permission to allow cyclists to ride through the Town of Northborough as part of the annual Westborough Sprint Triathlon. The event will begin and end in Westborough on the grounds of the State Hospital. The race starts at 8am and cyclists should be finished passing through Northborough by 9:30am on Sunday, August 14th.

The application has been reviewed and approved by Chief Lyver. The Fire Chief is also aware of the event and recommends approval as well.

Selectman Amberson moved the Board vote to approve a request from Mark Walter to allow the Westborough Sprint Triathlon to run through the Town of Northborough on August 14, 2016 with the condition that the applicant shall be responsible for the strict adherence to the agreed-upon plan with the Northborough Police Department; Selectman Rand seconded the motion; all members voted in favor.

EXECUTION OF CEMETERY DEEDS A995 & A996

Selectman Rutan moved the Board vote to execute Cemetery Deeds A995 & A996; Selectman Amberson seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:35 p.m. - EXECUTIVE SESSION

Selectman Rutan moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Rand seconded the motion, the roll call vote was taken as follows.

Rutan	“aye”	Rand	“aye”
Amberson	“aye”	Pantazis	“aye”

Chairman Pantazis announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. June 27, 2016 Meeting Agenda.
2. June 13, 2016 Meeting Minutes.
3. Information packet – Appointment of Police Sergeant.
4. Information Packet – Promotional Process for Police Lieutenant.
5. Information packet – NEDP Memorandum of Understanding.
6. Information packet – Westborough Sprint Triathlon.
7. Cemetery Deeds.